

**Appendix F**  
Maintenance Responsibilities  
Chart and Plan Template

# MAINTENANCE RESPONSIBILITIES CHART AND PLAN TEMPLATE

Task	Agency Name	Agency Name	Agency Name	Agency Name	Agency Name	Private Entity
<b>Parking Lots</b>						
Parking Meter Maintenance					X	
Meter Collection / Administration					X	
Sweeping	X	Staff only		X		
Garbage Pickup		X	X			X
Litter Patrol	X	X	X	X		
Regulatory Sign Replacement	X	X (in park)	X			
Visitor Signage	X	X	X	X		
<b>Vista, Transit Stops, &amp; Emergency Turnouts</b>						
Sweeping	X	Staff only		X		
Garbage Pickup		X				X
Litter Patrol	X	X		X		
Restroom Cleaning		X				X
Graffiti Removal	X	X		X		
Regulatory Sign Replacement	X	X (in park)				
Visitor/Wayfinding/Interpretive Signage	X	X	X	X		
Snow Removal	X			X		
Scenic Byway Brochures	Funding Only			X	X	
<b>Bikeway</b>						
Sweeping		Staff only		X		
Litter Patrol		X		X		
Regulatory Sign Replacement	X	X (in park)		X		
Vista Point Interpretive Signs		X	X	X		
Public Information	X	X	X	X	X	
<b>Authorized Trails</b>						
Routine Tread Maintenance		X	X			
Visitor Signage		X	X			
Litter Patrol		X	X			
Monitoring Unauthorized Trails		X	X			
Public Info/Trail Guides		X	X			
<b>Transit</b>						
Transit Funding	X				X	
Bus Operation					X	
Bus Stop Kiosk Maintenance		X (in park)			X	
Brochure Time Table					X	
DMS Messaging	X					
Public Information	X	X	X	X	X	
Intercept Lot Litter Pickup		X (in park)				X

Task	Agency Name	Agency Name	Agency Name	Agency Name	Agency Name	Private Entity
Capital Infrastructure Maintenance						
Bus Replacement					X	
Parking Lot Striping	X		X	X		
Parking Lot Resealing	X		X	X		
Parking Lot Overlay	X		X	X		
Parking Lot Concrete – Curbs	X		X	X		
Parking Lot Stormwater Treatment Systems	X		X	X		
Bike Lane Striping/Resealing	X					
Bikeway Striping/Resealing			X	X		
Bikeway Overlay	X		X	X		
Bikeway Co-location Project				X		
Viewpoint/Highway Transit Stop/Emergency Turnout Striping/Resealing	X					
Viewpoint/Highway Transit Stop/Emergency Turnout Overlay	X					
Bridge Inspections	X			X		
Interpretive Sign Replacement		X	X	X		
Bench Replacement		X	X	X		
Bear Proof Can Replacement		X	X	X		
Scenic Byway Entry Signage	X				X	